



2021 Oregon-Idaho HIDTA & ONEA Awards Nomination Procedures

1. **Anyone may nominate candidates for the 2021 Oregon-Idaho HIDTA & ONEA Team and Individual Awards.** The nominations for the 2021 Oregon-Idaho HIDTA & ONEA Awards must include achievements for the period of time from **June 1, 2020 through May 31, 2021.** ***Nominations must be reviewed and approved by a team/task force or individual home agency head prior to the submission.***
2. A committee of five (5) comprised of the Oregon-Idaho HIDTA Director, ONEA President and three ONEA member representatives, one each, from a federal, state, and local/tribal law enforcement agency will review the nominations and recommend the award winners to the Oregon-Idaho HIDTA and ONEA Executive Boards. The Oregon-Idaho HIDTA and ONEA Executive Boards will be the final decision-maker for each award.
3. **Please utilize the appropriate and included (team/task force or individual) fillable PDF 2021 nomination form and submit via Email to: chris.r.gibson@state.or.us.** Nomination forms are also posted on the Oregon-Idaho HIDTA (www.oridhidta.org) and ONEA (www.onea.org) websites.
4. **Nominations must be received no later than COB June 30, 2021.**
5. **Submissions are not limited in length but nominees are encouraged to submit no more than two pages of nomination text.** Newspaper articles, press clippings or other documents will not be accepted as part of the nomination.
6. Each team/task force award nomination must clearly identify the name of the submitting nominator and agency as well as the name of the nominated team/task force.
7. Each individual award nomination must clearly identify the name and agency of the person submitting as the nomination well as the official name, title and department of the nominee and what award he/she is being nominated for.
8. **Nominations that arrive after June 30, 2021 or do not comply with the prescribed format will not be reviewed.**
9. Award recipients will be notified and presentations will be arranged by July 31, 2021.